

CARHAM PARISH COUNCIL

Parish Council website: www.carhamparish.org

Summons to all Parish Councillors to attend the Parish Council Meeting to be held on Monday 9th March 2026 in St Cuthbert's Church, Carham commencing at 6.30p.m.

PUBLIC QUESTION TIME

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

COMMUNITY POLICE

To receive any updates.

AGENDA

- 1. Chairman's welcome**
- 2. Apologies for absence**
- 3. Declaration of Interest**
 - Members are invited to declare any interest they may have in any of the items included on the agenda of this meeting.
- 4. Request for Dispensation**
 - (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.
 - (ii) To consider requests for dispensation.
- 5. Minutes of the Parish Council Meeting held on 12th January 2026**
 - Parish Councillors to receive and endorse the Minutes of the Parish Council Meeting held on 12th January 2026 previously circulated.
- 6. Any matters arising from the Minutes**
 - Parish Councillors to receive any updates on items not covered on the Agenda
- 7. County Councillor report**
 - Parish Councillors to receive an annual report from County Councillor M Mather
- 8. Wark Telephone box**
 - The Chairman to provide any update on the agreed ground's maintenance works around the telephone box.
 - Parish Councillors to ratify the payment of £516.00 to Laing Property Services for undertaking grounds works at Wark Telephone box.

9. Financial Statement

- Current Account £1070.66
- Instant Access Savings A/c £3003.09

10. Accounts

Receipt

- Bank of Scotland £ 2.89 Instant Access Savings A/c- Interest

Payments

- Bank of Scotland £ 8.50 Bank charges – 2 months (paid)
- E I Hunter £ 81.63 Salary 9.75 hours @ £13.91 per hour
- HMRC £ 54.00 PAYE
- Laing Property Services £ 516.00 Wark Telephone box- ground works
- E I Hunter £ 48.71 Expenses
- ICO £ 47.00 Annual Data Protection fee

11. Defibrillators

- Parish Councillor V Poland to provide any updates.
- Parish Councillors to consider any actions.

12. Bank Signatories

- Parish Councillors to review the list of bank signatories
- Parish Councillors to agree any amendments.

13. Correspondence

- NCC- Email- Notice of making of the Public Spaces Protection Order for the control of dogs.
- NCC- Email – Community Governance Review consultation- closes 30th April.
- NCC- Email Library Consultation 2026- closes 13th April.

14. Parish Council gov.uk website & email addresses

- Parish Councillors to receive an update on the gov.uk website & gov.uk email address for each Parish Councillor + the Clerk.
- Parish Councillors to agree the Clerk sign the Northumberland County Council Service Level Agreement for the provision of the gov.uk website & email addresses.
- Parish Councillors to agree the previously circulated IT Policy
- Parish Councillors to agree the previously circulated Accessibility Statement.
- Parish Councillors to agree a method of payment for the Community website.

15. Annual Audit 2025/26

- Parish Councillors to agree the appointment of the Internal Auditor for the Parish Council 2025/26 Annual Accounts.
- Parish Councillors to undertake the Annual Review of the Asset Register.
- Parish Councillors to agree the Parish Council is GDPR compliant.
- Parish Councillors to agree the Parish Council is Assertion 10 compliant.

16. Local Trades Directory

- The Vice-Chairman to provide an update.
- Parish Councillors to agree any actions.

17. Any Other Business

18. Date of Annual Parish & Annual Parish Council meetings- 11th May 2026 @ 6.30pm

EXCLUSION OF PRESS AND PUBLIC

Parish Councillors passed the following resolution:

The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.

19. Parish Councillor vacancies.

- Parish Councillors to consider written requests received for the Parish Council vacancies.

20. Proposed Community building for Wark & play area.

- Parish Councillors to consider the information received from Wark on Tweed Charity.

(Sgnd.) Isabel Hunter
Clerk to Carham Parish Council