

Bank reconciliation

This reconciliation must include **all** bank and building society accounts and other short-term investments*. It **must** agree to Box 8 in the column headed "Year ending 31 March 2025" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis, but not when an income and expenditure basis is used.

Parish Council Name **CARHAM PARISH COUNCIL**

Financial year ending 31 March 2025

Prepared by Isabel Hunter responsible Financial Officer Date 10th May 2025

Balance per bank statements as at 31 March 2025:	£	£
e.g. Current account	1913.66	
High interest account	N/A	
Building society premium a/c	N/A	
Less: any unpresented cheques at 31 March 2025 (normally only current account)		
Add: any un-banked cash at 31 March 2025		
Net balances as at 31 March 2025		1913.66

The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2024	2060.28	
Add: Receipts in the year	2500.00	
Less: Payments in the year	2646.62	
Closing balance per cash book [receipts and payments book] as at 31 March 2025 (must equal net balances above)		1913.66